

## Staffing Guide

Position Description			<b>Laundry Machine Operator</b>		
<b>What Determines Staffing Standard</b> (Circle key factors that apply)	<ul style="list-style-type: none"> <li>• Hours of Operation _____</li> <li>• Occupancy Rate _____ <u>X</u></li> <li>• Seasonal/Peak Workload _____ <u>X</u></li> </ul>	<ul style="list-style-type: none"> <li>• Staff Supervised _____</li> <li>• Facility Layout _____</li> <li>• Facility Size _____ <u>X</u></li> </ul>	<ul style="list-style-type: none"> <li>• Facility Age _____</li> <li>• Equipment Quantity _____ <u>X</u></li> <li>• In House Laundry _____ <u>X</u></li> <li>• _____ _____</li> </ul>		
Workload/Staffing Comments:  <b>This position operates commercial laundry machines (over 30 lb. loads) including loading and unloading machines.</b>					
	Small (1-75 rooms)	Medium (76-199 rooms)	Large (200-399 rooms)	Extra Large (400-799 rooms)	Super Large (799+ rooms)
<b>Staffing Standard</b>	*	*	* <b>1 (NA-3) per 200 occupied room nights</b>	* <b>1 (NA-3) per 200 occupied rooms nights</b>	* <b>1 (NA-3) per 200 occupied room nights</b>
<b>Alternate Staffing Standard (If Required)</b>	<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>
Explanation of Alternative Staffing Standard:					
Staffing Standard Footnotes: Laundry machine operators inspect linens for serviceability.  <b>* Authorized only if using commercial laundry machines.</b>					